



## **DSM Avocats à la Cour is hiring a Compliance Officer – Full-time contract (CDI)**

### **- DSM Avocats à la Cour -**

DSM Avocats à la Cour, an independent law firm based in Luxembourg, the team of which is composed of over 45 persons, including approximately 30 attorneys and jurists. For 20 years, DSM Avocats à la Cour has advised and represented its clients with a multidisciplinary and international approach. As an independent, full-service law firm, DSM is recognized by its peers and international ranking guides such as Chambers, Leaders League, Legal500, IFLR1000 and World Tax for its expertise in corporate law, mergers and acquisitions, financial law, real estate law, tax law, labor law, digital law and dispute resolution. As exclusive representative in Luxembourg of international networks of leading independent law firms, DSM offers its clients top-level support for their projects in Luxembourg, Europe and the rest of the world. DSM's concern for the well-being of its staff is demonstrated by its receipt of "Best Workplaces Luxembourg" and "Great Place to Work-Certified", as well as its participation in numerous charitable actions in favor of diversity and equality and in sports.



### **- Your duties -**

As a Compliance Officer at DSM, you will play a key role in ensuring that our processes meet regulatory requirements while supporting lawyers in managing their cases efficiently. Your main responsibilities will include:

- **AML/KYC Documentation Management:** Conduct initial and ongoing due diligence, collect documentation, assess client risk levels.
- **Use of Compliance Tools:** Manage internal software and external platforms to track and update KYC/AML files.
- **Implementation of Regulatory Requirements:** Support the integration of new AML/CFT and sanctions-related obligations into the firm's internal processes.
- **Risk Management:** Identify and mitigate compliance risks; contribute to the drafting and review of compliance policies and procedures.
- **Monitoring & Reporting:** Participate in operational oversight; prepare internal and regulatory reports; ensure monitoring of compliance procedures.
- **Regulatory Watch:** Stay up to date with legal and regulatory developments in Luxembourg; advise on necessary process adaptations.
- **Internal Training:** Develop and deliver internal training materials to maintain awareness on AML/CFT requirements.



### **- Your profile -**

We are looking for a dedicated and experienced professional to join our team as a Compliance Officer. The ideal candidate will possess the following qualifications and skills:

- Experience: 3–5 years in AML/CFT compliance, ideally in a law firm, financial institution, or audit firm in Luxembourg.
- Education: University degree (minimum Bac+3) in Law, Finance, Accounting or Business Administration.
- Languages: Fluency in English and French; German is a plus.
- Technical Skills: Proficiency with compliance tools (screening, monitoring, reporting) and MS Office.
- Key Attributes: Strong analytical and organizational skills, attention to detail, discretion, high integrity, and a proactive approach.

### **- Advantages of the position -**

- An attractive remuneration package tailored to your experience and profile;
- Health insurance;
- Regular team events;
- Subsidized gym membership;
- Meal vouchers;
- Flexible working arrangements, including the possibility of hybrid work.

### **- Rankings -**

DSM Avocats à la Cour is ranked among the best Luxembourg law firms according to worldwide legal directories such as Chambers Europe, IFLR1000, Leaders League, World Tax and Legal500.



Starting date: as soon as possible

**Candidates interested in this position are invited to email their application to:**  
[jobs@dsm.legal](mailto:jobs@dsm.legal)

All applications will be treated confidentially.